

FINDLAY TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING
JANUARY 26, 2023

The meeting was called to order at 7:00 p.m. In attendance were Supervisors Janet Craig, Raymond Chappell, Thomas Gallant, Manager Chris Caruso and Assistant Manager Thomas Garrett. Recording the minutes was Secretary-Treasurer Cynthia Harris.

* ORDINANCE #443 - CONSIDERATION TO VACATE FINDLAY DRIVE

Mr. Caruso confirmed this is the location of the former overflow parking area for the Shell Cracker Plant and noted that no one is parking in this lot now. Chavez Properties has submitted applications for “Fast Park & Relax” parking lot. Mr. Caruso noted that the Township solicitor did work with the solicitor representing Chavez Properties to develop this Ordinance for the vacation of Findlay Drive. Mr. Chappell questioned if the traffic would flow off Moon-Clinton into the parking lot. Mr. Caruso confirmed it would not.

Mr. Chappell made a Motion to approve Ordinance #443 to vacate Findlay Drive having duly advertised and notified adjacent property owners of this meeting date and time. Mr. Gallant seconded. 3 Ayes. Motion carried.

* RESOLUTION 2023-05 - CONSIDERATION OF AMENDMENTS TO EMPLOYEE HANDBOOK

Mr. Chappell made a Motion to table Resolution 2023-05 to amend the Non-Uniform Employee Handbook regarding “Vacations.” Mr. Gallant seconded. 3 Ayes. Motion carried..

* RESOLUTION 2023-06 - CONSIDERATION OF PLANNING COMMISSION MEMBER

Mr. Caruso indicated that resident Kim Yot has expressed an interest in serving on the Planning Commission.

Mr. Chappell made a Motion to approve Resolution 2023-06 to appoint Kimberly Yot to the Planning Commission with the term of office expiring on December 31, 2026. Mr. Gallant seconded. 3 Ayes. Motion carried.

* RESOLUTION 2023-07 - MAINTENANCE AGREEMENT FOR SWEENEY DRIVE LIGHTS

Mr. Caruso explained this resolution authorizes the Township Manager for authorizations to submit the Traffic Signal Maintenance Agreement and future modifications to the agreement to the Department of Transportation on the behalf of Findlay Township. Mr. Caruso noted Allegheny County Airport Authority would be putting in permanent traffic signals.

Mr. Chappell made a Motion to approve Resolution 2023-07 for the Maintenance Agreement for Sweeney Drive Traffic Signal Lights. Mr. Gallant seconded. 3 Ayes. Motion carried.

* CONSIDERATION OF ASPHALT PAVER PURCHASE

Mr. Caruso noted that Public works has requested to purchase an asphalt paver that was budgeted from this year’s Capital Budget.

Mr. Chappell made a Motion to approve the purchase of a Leeboy 8500E Asphalt Paver from Stephenson Equipment in the amount of \$210,075.40 from the Capital Budget. Seconded by Mr. Gallant. 3 Ayes. Motion carried.

* CONSIDERATION OF PUBLIC WORKS TRUCKS

Mr. Caruso indicated that two Public Works pickup trucks that were planned in 2023 as a Capital purchase have been selected.

Mr. Chappell made a Motion to approve the purchase of two (2) Public Works Trucks, a 2023 3500 RAM Tradesman in the amount of \$86,339.00 and a 2023 1500 RA Big Horn in the amount of \$56,472.00 from the Capital Budget. Mr. Gallant seconded 3 ayes. Motion carried.

* CONSIDERATION OF MUNICIPAL BUILDING CLEANING PROPOSAL

Mr. Garrett indicated cleaning companies have been interviewed and Chief Hart has done background checks to replace the existing Municipal Building cleaning company. Mr. Garrett indicated L and M Cleaning are local residents from the Camp Meeting Road area.

Mr. Chappell made a Motion to approve the proposal by L and M Cleaning Service in the amount of \$745 per month to clean the Municipal Building with a start date to be determined. Mr. Gallant seconded. 3 Ayes. Motion carried.

* CONSIDERATION OF DRB/THE ABBEY BUILDING PERMITS

Mr. Caruso indicated that two building permits for Dan Ryan Homes for Maronda have been submitted for The Abbey. Mr. Caruso noted the road and utility infrastructure is almost done.

Mr. Chappell made a Motion to approve the request by Dan Ryan Builders (DRB) for two building permits for The Abbey on Lots #102 and #150 with the condition that no occupancy permits will be issued until such time all Public Improvements have been accepted by the Township and FTMA. Seconded by Mr. Gallant. 3 Ayes. Motion carried.

* AUTHORIZATION TO ADVERTISE THE STORMWATER MAINTENANCE CONTRACT

Mr. Caruso indicated the Stormwater Maintenance Contract was ready to go out to contractors to requests bids for the 2023 and 2024 season.

Mr. Chappell made a Motion to approve the advertisement of the Stormwater Maintenance Contract Bid for 2023 and 2024. Mr. Gallant seconded. 3 Ayes. Motion carried.

****Motion to consider an additional agenda item***

Mr. Chappell made a Motion to consider an additional agenda item. Seconded by Mr. Gallant. 3 Ayes. Motion carried.

* RESOLUTION 2023-07 - APPOINT FAIR BOARD MEMBER

Mr. Caruso presented Resolution 2023-07 to appoint Kim Fiscus to the Findlay Township Fair Board.

Mr. Chappell made a Motion to approve Resolution 2023-07 for the appointment of Kim Fiscus to the Findlay Township Fair Board for a term to end on December 31, 2026. Mr. Gallant seconded. 3 Ayes. Motion carried.

All further business having been discussed, Mr. Chappell moved to adjourn the meeting at 7:19 p.m. Mr. Gallant seconded. 3 Ayes. Motion carried.

Respectfully submitted by Cynthia D. Harris