

**FINDLAY TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 3, 2023**

The meeting was called to order at 7:00 p.m. In attendance were Supervisors Janet Craig, Thomas Gallant and Assistant Manager Thomas Garrett. Raymond Chappell joined meeting after Resolutions.

- * APPOINTMENT OF A TEMPORARY CHAIRMAN. Mr. Gallant moved to appoint Cynthia Harris as temporary chairman. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * NOMINATION FOR CHAIRMAN OF THE BOARD. Mr. Gallant moved to nominate Janet Craig. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * NOMINATION FOR VICE-CHAIRMAN OF THE BOARD. Mr. Gallant moved to nominate Raymond Chappell. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF SECRETARY/TREASURER. Mr. Gallant moved to reappoint Cynthia Harris. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * RECOMMENDATION OF BOND FOR SECRETARY/TREASURER. Mr. Gallant moved to recommend a bond of \$1,000,000 for the Secretary/Treasurer. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF TOWNSHIP MANAGER. Mr. Gallant moved to reappoint Christopher Caruso. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF ASSISTANT TOWNSHIP MANAGER. Mr. Gallant moved to reappoint Thomas Garrett. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF PARK SUPERVISORS. Mr. Gallant moved to appoint all three Supervisors to the position. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF ROADMASTERS. Mr. Gallant moved to appoint Janet Craig to oversee the Westbury area, Tom Gallant to oversee the Imperial area and Ray Chappell to oversee the Clinton area at a rate to be established by the Board of Auditors. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF CHIEF OF POLICE. Mr. Gallant moved to reappoint John Hart as Chief of Police. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF TOWNSHIP SOLICITOR. Mr. Gallant moved to reappoint the firm of Strassburger, McKenna, Gutnick & Gefsky. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF LEGAL COUNSEL FOR PLANNING COMMISSION AND ZONING HEARING BOARD. Mr. Gallant moved to reappoint Andrews & Price. Ms. Craig seconded.. 2 Ayes. Mr. Chappell absent. Motion carried.

- * APPOINTMENT OF TOWNSHIP ENGINEER. Mr. Gallant moved to reappoint the firm of Michael Baker International. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * AGREEMENT WITH MICHAEL BAKER INTERNATIONAL
Mr. Gallant moved to enter into a Consulting Engineer Contract with Michael Baker International for the year 2023 as outlined in their letter of December 15, 2022. Ms. Craig seconded.. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF FAIR BOARD LIAISON. Mr. Gallant moved to appoint all three Supervisors. Ms. Craig seconded.. 2 Ayes. Mr. Chappell absent. Motion carried.
- * SETTING OF CAUCUS DATE AND TIME. Mr. Gallant moved to hold the caucus meeting on the First Wednesday at 7:00 p.m. Mr. Chappell seconded. 3 Ayes. Motion carried.
- * SETTING OF REGULAR MEETING DATE AND TIME. Mr. Gallant moved to hold the regular meeting on the Second Wednesday at 7:00 p.m. Ms. Craig seconded.. 2 Ayes. Mr. Chappell absent. Motion carried.
- * SETTING OF WORKSHOP MEETING DATE AND TIME. Mr. Chappell moved to hold the workshop meeting on the Fourth Thursday at 7:00 p.m. Mr. Gallant seconded. 3 Ayes. Motion carried.
- * APPOINTMENT OF OFFICIAL NEWSPAPER(S). Mr. Gallant moved to designate The Pittsburgh Post Gazette. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF DEPOSITORY BANK. Mr. Gallant moved to appoint Huntington Bank as the Township Depository Bank. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF STATE CONVENTION DELEGATE. Mr. Gallant moved to appoint Ray Chappell as the State convention delegate with Tom Gallant and Chris Caruso as alternate. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF LEAGUE OF MUNICIPALITIES DELEGATE. Mr. Gallant moved to appoint Janet Craig as the League of Municipalities delegate. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF SHACOG REPRESENTATIVE, ALTERNATE AND SECOND ALTERNATE. Mr. Gallant moved to appoint Janet Craig as the COG representative, Tom Gallant as alternate and Ray Chappell as second alternate. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF ALLEGHENY CO ASSOCIATION OF TOWNSHIP (ACATO) OFFICIALS REPRESENTATIVE AND ALTERNATE. Mr. Gallant moved to appoint Tom Gallant as the ACATO representative and Janet Craig as the Alternate. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.
- * APPOINTMENT OF VACANCY BOARD CHAIRMAN. Mr. Gallant moved to reappoint Ernest Leopold. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.

- * APPOINTMENT OF TAX COLLECTION COMMITTEE DELEGATE. Mr. Gallant moved to appoint Thomas Garrett and Christopher Caruso as the delegates. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.

- * RESOLUTION NO. 2023-01 (A resolution appointing members to various board of the Township).
Mr. Gallant moved to pass Resolution No. 2023-01. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.

- * RESOLUTION NO.. 2023-02 - Schedule of Fees
Mr. Gallant moved to pass Resolution No. 2023-02 setting forth the Schedule of Fees. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.

- * RESOLUTION NO. 2023-03
Mr. Gallant moved to pass Resolution No. 2023-03 appointing the firm of O'Connor, Pagano and Grupac LLC to perform the audit of the Township's 2022 financial records at a cost not to exceed \$14,000 plus filing fees. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.

- * RESOLUTION NO. 2023-04
Mr. Gallant moved to pass Resolution No. 2023-04 designating Delinquent/Lien Real Estate Tax Collector appointing Barbara Coates and the Township Solicitor as the delinquent/lien Real Estate Tax Collector. Ms. Craig seconded. 2 Ayes. Mr. Chappell absent. Motion carried.

- * CONSIDERATION TO HIRE TWO FULL TIME COMMUNICATION OFFICERS
Mr. Chappell moved to approve the hiring of Timothy Abbinanti and Ryan Saber as Full Time Communication Officers to start on January 9, 2023 conditioned on successful completion of all phases of the background investigation. Mr. Gallant seconded. 3 Ayes. Motion carried.

All further business having been discussed, Mr. Chappell moved to adjourn the meeting at 6:38 p.m. Mr. Gallant seconded. 3 Ayes. Motion carried.

Respectfully submitted by Cynthia D. Harris